



Houston Forensic Science Center

INTEROFFICE MEMO

To: Irma Rios, MBA, Forensic Analysis Division Director

From: Deborah Lind and Annalivia Harris

cc: Lori Wilson, BS, ASQ CQA, Quality Director

Date: March 10, 2016

Re: Instrumental Method Name Change

On March 1, 2016, the Trace Analysis Section changed the name of one of the Trace GC-MS instrumental methods used in the analysis of fire debris. The instrumental method originally named "ARSONV1" was renamed "FiredebrisV1". This name change occurred after the method was validated. Therefore, this memo also serves to clarify that FiredebrisV1 was validated as ARSONV1. No instrumental parameters were changed.

This name change reflects an effort on behalf of the Trace Analysis Section to replace the word "arson" with "fire debris" throughout section documents. The other instrumental methods used in the validation study did not have the word "arson" as part of their names; therefore, no changes were made to them.