



# Houston Forensic Science Center

## INTEROFFICE MEMO

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**To:** Andrea S. Gooden, M.S., Forensic Scientist - Toxicology

**From:** Melissa Henry, D-ABFT-FT, Lead Forensic Scientist – Toxicology

**cc:** Corissa L. Rodgers, M.S., D-ABFT-FT, Supervisor – Toxicology  
Dayong Lee, Ph.D, F-ABFT, Manager – Toxicology  
Quality Division

**Date:** November 3, 2022

**Re:** Authorization to perform batch technical review of Drug Screen and Qualitative Confirmation by Gas Chromatography-Mass Spectrometry (GC-MS)

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This memo authorizes Ms. Gooden to conduct batch technical review (TR) in the Toxicology section using the following method:

- Drug screen and qualitative confirmation by GC-MS (BSD)

This authorization is based upon her successful completion of Section 18.3.2 of the Toxicology Section Training Manual v3.8, including:

1. observing TR of batch BSD\_20220601U\_DM conducted by a qualified analyst on June 8, 2022 and
2. the evaluation of preliminary TRs conducted by her on the following casework batches generated by qualified analysts: BSD\_20220531B\_VC, BSD\_20220720B\_CLR, BSD\_20220803\_DM, BSD\_20220816\_VC, BSD\_20220922\_AAJ, and BSD\_20221005B\_KMY.