



**Quality Division Use Only**

Quality Tracking #:	2022-009	Classification:	Incident
Non-Conformance Level:	N/A	Section:	Crime Scene
Date of Discovery:	01/10/22	Date of Incident:	03/15/21

Forensic Case Number(s), if applicable:	Agency Case Number(s), if applicable:
2021-21833	034521621

**Description of Non-conformance:**  
A Crime Scene Investigator (CSI) did not provide the correct scene video to a Houston Police Department (HPD) investigator, but inadvertently provided a trainee's practice video instead.

**Additional Information/Follow-Up:**  
Scene videos are taken by CSIs at all homicides and officer involved shootings, and at other scenes upon request. In this instance the CSI responded to a homicide on 3/15/2021 and according to her case notes, recorded a scene video.  
  
When she returned to HFSC she downloaded the video to a CSU shared electronic storage location and a CSU Support Specialist emailed the investigator a link to the video. The investigator contacted the CSI in January 2022 to let her know that the link he was given did not open to the correct scene video.  
  
When the CSI reviewed the video link, she realized that she had uploaded a practice video taken by a trainee. Prior to responding to this specific scene, the CSI had given the trainee a video camera with her SD card inside so that the trainee could practice taking videos. When interviewed, the CSI acknowledged that she should have deleted the training video prior to responding to a scene, but that she forgot to do so. She stated that she remembered reviewing the scene video when she returned to HFSC, but thinks she reviewed it prior to downloading the video. When she downloaded the video, she inadvertently downloaded the training video instead of the scene video. She then reformatted her SD card per section policy.



**Summary of Root Cause Analysis:**

Note: Incidents are documented for tracking purposes and trend analysis. Root Cause Analysis is not required for incidents.

N/A

**Actions Taken:**

After the investigator contacted the CSI, she verified that she had sent to wrong video and immediately informed her supervisor. The CSI then looked for the correct video on her computer hard drive and her supervisor asked HFSC's Multimedia section to try and recover the video from the CSI's SD cards (the CSI had two SD cards and was not sure which one was used on the scene, so the Multimedia section checked both). The CSI also checked all the video cameras to see if the video was on a video camera hard drive. None of the actions taken to recover the video were successful.

The CSI emailed the investigator and the prosecutor to let them know that the correct video had not been found.

This nonconformance is a first-time occurrence for this CSI. While the lack of a scene video may present a risk to the investigation and/or the prosecution, the CSI took scene photographs which were uploaded to HPD's Dataworks. A scene diagram was also created by another CSI and will be provided with his final report.

Incidents or Corrective Actions that involve the Biology/DNA section are reviewed by the Technical Leader and CODIS Administrator.

Section Manager:	Carina Haynes	Date:	07/06/22
Division Director:	Carina Haynes	Date:	07/06/22
Technical Leader:	Nicole Teele	Date:	06/23/2022
CODIS Administrator:	N/A	Date:	N/A
Quality Director:	Erika Ziemak	Date Closed:	07/06/22