



Quality Division Use Only

Quality Tracking #:	<input type="text" value="2018-095"/>	Classification:	<input type="text" value="Incident"/>
Non-Conformance Level:	<input type="text" value="N/A"/>	Section:	<input type="text" value="Toxicology"/>
Date of Discovery:	<input type="text" value="09/26/18"/>	Date of Incident:	<input type="text" value="09/15/17"/>

Forensic Case Number(s), if applicable:	Agency Case Number(s), if applicable:
N/A	N/A

Description of Non-conformance:
While reviewing the preparation log for the hexane saturated with acetonitrile (HSA) reagent, the section discovered the toxicology SOP stated the expiration date of the reagent was six months from the preparation date. The preparation log stated the expiration was one year from the preparation date.

Actions Taken:
The toxicology SOP version 3.2 was revised. The expiration date of the HSA reagent was changed from six months to one year.

Summary of Root Cause Analysis:
Note: Incidents are documented for tracking purposes and trend analysis. Root Cause Analysis is not required for incidents.



N/A

Additional Information/Follow-Up:

The hexane saturated with acetonitrile is a reagent used in the benzodiazepines analysis. The two solvents used to make this reagent do not have an expiration date. The reagent expiration date is an arbitrary time frame set by the section. The intended expiration date for this reagent was one year as shown throughout the method development and validation of benzodiazepines. However, this time frame was not transcribed properly into the SOP.

Section Manager: Dayong Lee

Date: 10/05/18

Division Director: Amy Castillo

Date: 10/08/18

Incidents or Corrective Actions that involve the Biology/DNA section are reviewed by the Technical Leader and CODIS Administrator.

Technical Leader: N/A

Date: N/A

CODIS Administrator: N/A

Date: N/A

Quality Director: Lori Wilson

Date Closed: 10/08/18