



Quality Division Use Only

Quality Tracking #:	<input type="text" value="2018-046"/>	Classification:	<input type="text" value="Incident"/>
Non-Conformance Level:	<input type="text" value="N/A"/>	Section:	<input type="text" value="Latent Print Section"/>
Date of Discovery:	<input type="text" value="06/22/18"/>	Date of Incident:	<input type="text" value="05/22/18"/>

Forensic Case Number(s), if applicable:	Agency Case Number(s), if applicable:
2017-02115	156002416

Description of Non-conformance:

A Latent Print (LP) examiner found a description error in a report that was issued on May 22, 2018 (report #0002 in JusticeTrax). The error was discovered on June 22 when the examiner received a request for a latent print comparison and realized the original report described Item 013-02 incorrectly. The description of: One photograph described as "L-001 2017-02115 Item 1.1 JP R6G 006 (FE).cpws" should have read: One photograph described as "L-002 2017-02115 Item 1.1 JP R6G 006 (FE).cpws". This error should have been found during the technical/administrative review process and is a violation of the LP section Technical-Administrative Review SOP clause 1.3.1.1. which states, "Are all conclusions on the final report consistent with the case record?"

Actions Taken:

The examiner immediately edited and corrected the item description in the Justice Trax LIMS evidence tab to read: One photograph described as "L-002 2017-02115 Item 1.1 JP R6G 006 (FE).cpws". The examiner also immediately notified her Supervisor of the incorrect description in laboratory report #0002. An amended report was issued on July 2, 2018.



Summary of Root Cause Analysis:

Note: Incidents are documented for tracking purposes and trend analysis. Root Cause Analysis is not required for incidents.

N/A

Additional Information/Follow-Up:

This nonconformance was discovered when the examiner received a request for a latent print comparison. After laboratory report #0002 was released, an HPD detective requested the latent prints be compared to possible suspects in this case. On June 12, request #0003 was made for this comparison. On June 21, the examiner began working request #0003. On June 22, the examiner was continuing to work on this request and, while "previewing the worksheet" in JusticeTrax, noticed the description of Item 013-02 was incorrect. The incorrect labeling of Item 013-02 did not affect or change the technical results.

Section Manager: Tim Schmahl

Date: 07/05/18

Division Director: Amy Castillo

Date: 07/05/18

Incidents or Corrective Actions that involve the Biology/DNA section are reviewed by the Technical Leader and CODIS Administrator.

Technical Leader: N/A

Date: n/a

CODIS Administrator: N/A

Date: n/a

Quality Director: Lori Wilson

Date Closed: 07/05/18